



# EVERGREEN HIGH SCHOOL

14544 County Road 6 Metamora, OH 43540 • 419-644-2951 • [evgvikings.org](http://evgvikings.org)

*Building on Tradition • Committed to Excellence • Cultivating the Future*

November 15, 2021

Dear Evergreen Parents and Guardians,

The College Credit Plus (CCP) program is Ohio's dual credit program where students can earn high school and college credit at the same time. We will be hosting our annual meeting for students interested in participating in the 2022/23 school year on November 17th at 6:00 p.m. The CCP program is open to students in grades 7-12. In order to participate, students must meet certain GPA/testing requirements, complete an Intent to Participate Form, and attend the information session provided by Evergreen High School.

The Intent to Participate Form must be signed and returned to your child's school counseling office no later than April 1, 2022. The counseling sessions will provide information regarding admissions and testing requirements and the application process, followed by a question and answer session. We will have representatives from local participating colleges and universities present on November 17th to discuss their admission requirements and procedures to enroll in college-level courses.

If you have previously participated in the CCP program, you are not required to attend the informational session, but an Intent to Participate Form and Evergreen CCP Agreement Form must be completed and returned to the counseling office by April 1, 2022. Please email me if you have any questions.

Sincerely,

Adrian Lumbrezer  
School Counselor  
[alumbrezer@evgvikings.org](mailto:alumbrezer@evgvikings.org)

## ACADEMIC YEAR 2022-2023: PUBLIC SCHOOLS

<b>Date</b> <i>After April 1, you will need permission from the school principal to participate.</i>	
<b>School Name</b>	
<b>Student Name</b>	
<b>Student Grade Level 2022-2023</b>	
<b>Parent/Guardian Name</b>	
<b>Home Address</b>	
<b>Parent Phone Number</b>	
<b>Parent Email Address</b>	
<b>Student Phone Number</b>	
<b>Student Email Address</b>	

## DECLARATION OF INTENT

I would like to declare my intent to participate in the College Credit Plus program. I understand that signing this form does not require that I participate during the upcoming school year, and I may decide not to participate without consequence.

I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or choose not to participate in the program.

In addition, I certify that I have received counseling about the College Credit Plus program concerning the rules and regulations for both my school and the college, and that I understand my responsibilities, the benefits and possible risks of participating in the College Credit Plus program.

**Please sign and return this form to the secondary school by April 1.**

Parent Signature \_\_\_\_\_

**Student Signature** \_\_\_\_\_

Date \_\_\_\_\_



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## CCP Agreement Form for SY 2022/20223

- ☒ I understand that in order to participate in College Credit Plus, I must be enrolled full time at Evergreen Local Schools and I must be accepted by an institution of higher education according to the established admission and program requirements set by said institution.
- ☒ I understand that I am limited to a maximum of 30 college credit hours per academic year. This number may change depending upon the number of courses I elect to take at the high school/middle school. If I take more than the maximum number of allowed college credit hours, I will be financially responsible for those courses.
- ☒ I understand that I may take college classes during the summer. These courses and grades will be part of my high school transcript the following school year. The college credits will count in my yearly maximum of 30 credits. I understand that these summer classes do not impact my GPA for athletic eligibility.
- ☒ I understand that I must maintain full time student status when college and high school courses are combined.
- ☒ I understand that all courses I elect to take must be non-remedial and nonsectarian. I understand that I can only take TAG Level 1 classes for the first 15 credit hours, unless class is a part of a pathway. I understand that this is all determined by the college. I understand that I can only take classes beyond Tag Level 1 once I have met the requirements determined by the college.
- ☒ I understand that if I am taking a course at college to meet an Evergreen High School graduation requirement, that course must be pre-approved by the high school counselor.
- ☒ I understand that the school district is responsible for the cost of tuition, required books, materials and fees (other than parking) for courses taken at public institutions of higher education.
- ☒ I understand that I may elect to take courses on the campus of the institution of higher education or online (if the college offers this as an option). I understand that I may take courses from one or more participating institutions of higher education.
- ☒ I understand that if I have special academic needs, I may request to have documentation sent to the IHE and the IHE will work with me to implement any modifications, adaptations or interventions that are necessary.
- ☒ I understand that while I am a participant in College Credit Plus, that I am a high school student first and that the high school schedule for exams, delays, vacations, etc. is to take precedence over that of the institution of higher education. I understand that I will be responsible for making sure I am informed about what is happening at the high school and taking care of my high school obligations. I may not leave high school early or arrive late to a high school class to attend my college classes.
- ☒ I understand that my parent/guardian and I must attend a mandatory College Credit Plus counseling meeting provided by the school in order to be eligible to participate in the program. I understand that failure to attend this meeting will make me ineligible to take college courses the following school year.
- ☒ I understand that all textbooks are sent to the high school and I can only pick them up there. I cannot pick up my own books at the bookstore without consent from the high school. I must return ALL rented or purchased textbooks to the High School Counseling Office at the completion of my courses each semester.

- I understand that I must submit my "Intent to Participate" to EHS by **April 1, regardless of any dates published on the institution of higher education materials**. No late paperwork will be accepted and eligibility for the program **will be denied**.
- I understand that my schedule for each semester course must be submitted to the EHS counselor by **May 1** for the summer term, **August 1** for the fall term and by **December 15** for spring term. Classes at EHS will be adjusted after you turn in your college schedule.
- I understand that I will be assigned an advisor from the institution of higher education and that I must use that person to assist me with scheduling and any other obligations or questions related to being a college student.
- I understand that as a participant in College Credit Plus, I have full access to the support services provided to all enrolled students at the institution of higher education. I understand that if I require assistance with my college coursework, I need to get that assistance from the college.
- I understand that as a participant in College Credit Plus that I am still responsible for meeting all requirements for graduation as determined by the Ohio Department of Education and school district. I understand that I must participate in all state testing requirements.
- I understand that the grades earned through College Credit Plus will be placed on my high school transcript and factored into my grade point average at the high school. I understand this may affect my class rank or eligibility for honors recognition, scholarships or athletic eligibility.
- I understand that I will receive post secondary credit at the institution I attend. If I decide to enroll in another IHE, I may request to transfer these credits. These credits will be accepted at the discretion of the transfer college.
- I understand if I fail a College Credit Plus course, receive a no credit (NC) or drop the course after the college deadline, that my parents/guardians and I will be held financially responsible to repay all costs related to the course back to the school district. This will also include book fees. **I understand any unpaid fees related to College Credit Plus must be paid in full prior to graduation in order to receive my final high school transcript and diploma.** I understand that if I am found to be economically disadvantaged that I will not be responsible for any costs related to a failed or dropped course.
- I understand that if I disagree with any decision or policy regarding College Credit Plus, that I have the right to file an appeal with the district administration and/or the State Board of Education.
- I understand that by signing this form, I am verifying that I have received counseling regarding my participation in College Credit Plus and agree to abide by the policies and rules set forth by Evergreen Local Schools and within this form.

\_\_\_\_\_  
Student Name (Printed)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name (Printed)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date